**Steering Committee Meeting**

**Alaska Department of Fish & Game, Suite 2**

**1800 Glenn Highway, Palmer**

**Tuesday, September 11, 2012 1:30 – 4 pm**

Call in # 907-746-6370

**DRAFT AGENDA**

**Facilitator:** Sue Rodman **Notetaker:** Kim Sollien

**Attendance:** Corinne Smith, Bill Rice, Jeff Davis, Sue Rodman, Frankie Barker, Jessica Winnestaffer, Kim Sollien, Eric Rothwell, Cecil Rich,

**Conservation Coordinator – Update on position description and funding** (Corinne)

Corinne drafted a job description for the Partnership Coordinator position and has drafted a NFHAP proposal to fund 40% of a FTE over two years. If anyone wants to see the JD Corinne can send it around. Corinne is also applying for funds from the AKSSF for this position. Only changes in the standard Partnership Coordinator role will be to coordinate grass tops outreach involving more partners and to develop a workplan that targets a variety of public outreach opportunities. It was suggested that the coordinator also look at coordinating with other state and federal agencies, LCC’s, DEC-AWCA programs etc… that are working on parallel tracts related to restoring, conserving and enhancing salmon habitat, wetlands, water quality, as well as research and data gaps sharing so that we minimize duplication projects.

Corinne will update the coordinator JD incorporating the steering committees feedback and send it out.

**Salmon Symposium Planning for 2012** (Kim S, Frankie, Corinne)

* Corrine will invite someone to speak about the LCC to the symposium
* 24th abstracts are due then an agenda will be drafted
* Registration Forms have been sent out
* The budget is in good shape (many partners have contributed cash support)
* Knik Tribe has been invited to open the conference and to provide a presentation about their culture camp. If they are not available Chickaloon Native Village may be available to do an opening.
* Volunteers will be needed to help out: notetakers, timekeepers, and moderators.
* Annual Meeting Mat-Su Partnership Presentation at the Symposium (pre-breakout groups, give a presentation about the action plan, scoping process, and updating the plan and use this as an introduction to engaging the participants to provide comments that will be incorporated into the plan)
* The All Alaska Partnership Meeting (will not give a presentation at the symposium)

**Alaska Sustainable Salmon Fund – Proposal for Fish Passage** (Bill)

USFWS & MSB project in 5 different watersheds mostly focusing on king salmon juvenile passage and culvert replacement. $1.8 million

**NFHAP Proposals – Update** (Bill)

* September 21st Applications will be sent out along with the ranking spreadsheet for the steering committee to being the review process.
* October 12th Steering Committee will send back their individual scoring sheets Bill
* October 18th NFHAP Review Committee Meeting at the ADFG office in Palmer 2pm

Suggestion for next year- add a PR requirement into the application so that the projects that are funded also get highlighted publicly

**Strategic Action Plan Update – Scoping document** (Corinne)

Survey results concluded that housing and urban development still seem to be the biggest threat to habitat and salmon population decline in addition ORV/Motorized use, Climate Change (threat or Science Need), Hydro Electric and Mining, Invasive Species were highlighted as major concerns.

The survey also indicated that the Partnership priorities should remain focused on science, habitat protection, community education and to continue to play a coordinator role when opportunities come up like facilitating the Su-Hydro Study Plan work session.

Climate Change Discussion::: threat or science need? should we have a discussion session at the symposium, or presentation at symposium about indicators of changes, ask LLC’s to present on their focus on climate change.

Frankie and Corinne will work together to merge the new action items into the existing plan and send it out to the steering committee for edits. The Steering Committee will look over the Strategic Action Plan and using guidance / parameters for input, make suggestions for action items under each threat heading. This would not be an overhaul edit of the existing plan but amending the plan to include these new emerging issues.

They will then implementing the suggestions and changes into a new doc and send it to the steering committee and partners to for review and request comments from them.

Corinne wants to develop a system for updating the action plan document as the current system is not working so well.

At the Symposium Frankie and Corrine will announce the process we are going through to update the plan and we will have a breakout group to look at specific sections of the plan.

Steering Committee members will have assignments by the 1st of the year, Jan-March draft review, review edits April and May, finalize update for by June 2013.

**Upcoming Events:**

Stream and Lake Temperature Monitoring workshop pre symposium (sue will send a symposium invite to the attendees for this conference)

November 7-8 Mat Su Science Symposium

**Next meeting: November 6**

 Facilitator \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Notetaker \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_