



Steering Committee Meeting

Alaska Department of Fish & Game, Suite 4

1800 Glenn Highway, Palmer

November, 2015 1:30 – 4 pm

To call in to the **ADF&G conference room: (907) 746-6347**

To start the conference call from ADF&G conference room: Dial 9 then 746-6347

AGENDA

Facilitator: Jessica Winnestaffer

Notetaker: Any volunteers???

NFHP Funding Proposals

- Decision: discuss project rankings and confirm their accuracy
- Discuss: potential improvements in process for SC committee & process overall

Prioritization of the Strategic Action Plan of the Mat-Su Salmon Partnership (Corinne)

- Decision: approve process committee has articulated

Process to fill At-large Steering Committee Seat (Jessica)

- Update: on this process and what seats are up for renewal

Committee Updates

- Symposium Planning (Jessica)
- Science and Data (Jeff, John or Franklin)
- Outreach (Jessica or Christy)

Report on the NFHP Excellence Workshop, October 19th & 20th, 2015 (Roger & Jessica)

General Partner updates (all or any attendees)

Upcoming Events:

- November 18 & 19, 9 – 4:30 Mat-Su Salmon Symposium, Palmer Depot

Next meeting: January 12th, 1:30 to 4pm

** need Facilitator and Notetaker*



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Notes

Facilitator: Jessica Winnestaffer

Notetaker: Christy Cincotta

Steering Committee Attendees: Jessica Winnestaffer, Roger Harding, Corinne Smith, Marc Lamoreux, Erica Amann, Franklin Dekker, Jon Gerken, Arni Thomson, Christy Cincotta
Coordinator: Jessica Speed

- Rearranged agenda to move Jessica Speed items to the top.

Process to fill At-large Steering Committee Seat (Jessica)

- Update: on this process and what seats are up for renewal
Notes: The At-large seat currently held by Alaska Salmon Alliance is up for renewal in January 2016. At-large seat holders can reapply and can serve two consecutive terms. Other organizations can also apply. Jessica Speed will announce the At-large seat opening at the Symposium, then announce to the listserv, and with then coordinate with the Steering Committee to set up a time to review letters of interest in early January. The goal is to select an applicant prior to the January 12th Steering Committee meeting.

Committee Updates

- Symposium Planning (Jessica)
Notes: The Symposium will take place next week and this committee and the coordinator are busy getting ready for the event. Steering Committee members are asked to serve as greeters each morning and also at the evening event. Arnie Thomson commented that the Resource Development Council conference is the same time as the symposium, in Anchorage. Jessica Speed will send an email to the SC and the listserv sharing the Symposium agenda prior to the event.

NFHP Funding Proposals

- Decision: discuss project rankings and confirm their accuracy
Notes: Overall, the rankings of the group seemed consistent. Several of the projects ranked had very close average scores. After we know how much funding is available, we can make decisions about these and this will give us flexibility. Scoring can be revisited after funding amounts are known. The consensus of the group was to move forward with the scores as listed.
- Discuss: potential improvements in process for SC committee & process overall

Notes: There is a need to be clearer with the Science and Data Committee on our expectations. The SDC should provide input on technical merit, but doesn't need to make recommendations on which projects to fund. Jessica Winnestaffer suggested asking SDC specifically for their concerns in addition to the three questions that they answer for each proposal. Jon discussed the awkwardness of talking about projects with proponents in the same room. Individuals could be asked to leave when their proposals come up. Mark suggested that maybe all proponents be invited to the discussion with SDC. The group discussed being more proactive with providing feedback to applicants, and also discussed the timeline for informing applicants. The consensus was to put this item on the agenda in the future and to discuss in more detail in the spring when we review the process.

Prioritization of the Strategic Action Plan of the Mat-Su Salmon Partnership (Corinne)

- Decision: approve process committee has articulated
Notes: A Plan Committee was established to review this process, and consisted of Corinne, Frankie, Arni, and Jeff Davis. The Plan Committee worked together to clearly articulate the Partnership's priorities, and to use these to inform the use of grant funds. Corinne reviewed the document entitled Prioritization of the Strategic Action Plan of the Mat-Su Salmon Partnership. There are two next steps: 1. Get the Science and Data Committee back together to discuss the rankings in this documents and 2. Give an overview of this prioritization at the Symposium and get feedback from the Partnership. The Steering Committee will then have input from both the SDC and the Partnership. Corinne plans to get together with the SDC in early December, gather input from the Partnership at the Symposium, and will provide information to the Steering Committee in January.

Committee Updates

- Science and Data (Jeff, John or Franklin)
Notes: The last Science and Data Committee meeting was held to review proposals. These notes were shared with the Steering Committee.
- Outreach (Christy)
Notes: The Outreach Committee has not met in a while and with focus on the symposium, the biggest outreach event of the year. The committee will be meeting next on December 15th to work on the bi-annual report and look at goals for the year.

Report on the NFHP Excellence Workshop, October 19th & 20th, 2015 (Roger & Jessica)

Notes: This workshop in October had great participation from Alaska partnerships, with all partnerships represented. Presentations were shared on project tracking databases and the project ranking process. Coordinators were asked for the number one item they would change on the reporting process, and project completion decisions were the main topic. Hopefully this will lead to positive change. There were also discussions about the performance evaluation process for each partnership. NFHP will share a map of the national fish habitat assessment with partnerships. The national board meeting discussed priorities for 2016. There was also a presentation from the Pacific Lamprey group, which is forming as the 20th partnership.

General Partner updates (all or any attendees)

- Arni brought up the Salmon in the City program. Frankie had made suggestions in September for restarting the mayor's watershed taskforce. David Wigglesworth already recommended this to staff in the Anchorage Mayor's office. Arni suggests moving ahead on contact with the mayor's office, following advice from David. The Committee decided to discuss this further at the January meeting with David and Frankie.

- No other partner updates

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